



## Expression of Interest Strategic Policy Officer

### Is this the job for you?

The NSW Aboriginal Education Consultative Group Inc. (NSW AECG) is looking for a highly motivated, well organised person with the skills and experience required for this position.

- Location:** Stanmore, Sydney NSW 2048
- Employment:** A two-year contract with the possibility of an extension.
- Salary Range:** **\$100K to \$105K plus employer contributions to superannuation.**
- Enquiries:** Mr. Des Barton on 02 9550 5666 or Mr. Adrian Bell on 0488 524 601
- Applications:** COB Wednesday October 4, 2023
- To:** [secretary@aecg.nsw.edu.au](mailto:secretary@aecg.nsw.edu.au)
- Details:** Resume of 2 pages maximum.  
Application of 5 pages maximum addressing essential criteria
- Required:** NSW Driver's License and ability to travel is required.  
Current NSW Working with Children Check clearance for paid employment.  
National Criminal History Check or willingness to obtain.

### About the NSW AECG Inc.

The NSW Aboriginal Education Consultative Group Inc. (**NSW AECG**) is a not-for-profit Aboriginal organisation with a mandate to advocate on behalf of Aboriginal communities and young people on all matters relevant to education and training.

The **NSW AECG** promotes the values of respect, empowerment and self-determination, and believes the process of collaborative consultation is integral to equal partnerships as fundamental to the achievement of equality of outcomes.

The **NSW AECG** advocates for cultural affirmation, integrity and the pursuit of equality to ensure that the unique and diverse identities of Aboriginal students is recognised and valued.



## Position Key Accountabilities and Responsibilities

- Draft and deliver reports, submissions, media releases and other formal NSW AECG communications.
- Undertake analysis and evaluation to support the NSW AECG's advocacy for improvements to relevant policy development and implementation.
- Report to the NSW AECG's President and Executive Officer on success stories, issues and matters of importance concerning relevant policy developments and implementation.
- When required, attend relevant NSW Department of Education and non-government organisation meetings to advocate on behalf of NSW Aboriginal communities.
- If required, present to Regional Presidents, NSW AECG State Meetings and the NSW AECG AGM.
- Where necessary, support Local and Regional AECG networks in understanding and assessing the implementation of Closing the Gap and other relevant Aboriginal Education policies.

### POSITION CRITERIA: (ESSENTIAL)

1. Aboriginality: this is an identified position under Section 14 (d) of the Anti-Discrimination Act 1977.
2. Knowledge of the NSW AECG, it's governance structures and core objectives.
3. Knowledge of educational policies and issues affecting on the quality of education for Aboriginal communities in NSW.
4. Demonstrated experience collaborating closely with Aboriginal communities.
5. Understanding of and ability to undertake relevant research, analysis and evaluation.
6. Advanced oral and written communication skills, and the use of related technologies.
7. High level negotiation, liaison, and people skills.
8. Demonstrated time management and organisational skills.