

Position Available

Project Officer: Student support - Camps

The NSW Aboriginal Education Consultative Group Inc. (NSW AECG) is looking for a highly motivated well organised person to join our team. If you believe this is you then we'd love to hear from you.

Position: Project Officer: Student support - Camps
Location: Stanmore, (Preferred) Sydney NSW 2048- or by negotiation

Salary: Remuneration package valued up to \$81,000 per annum based on demonstrated and proven experience. Includes employer's contribution to superannuation.

Employment A two-year contract will be offered to the successful candidate, with the possibility of an extension.

Position Criteria: (Essential)

- **Aboriginality: this is an identified position under Section 14 (d) of the Anti-Discrimination Act 1977.**
- Have sound knowledge of the NSW AECG, it's governance structures and core objectives or willingness to learn.
- Demonstrated understanding of the NSW AECGs delivery of student Camps both online and On Country
- Confident with public speaking and proven presentation skills
- Demonstrated and proven time management and organisational skills with experience meeting tight deadlines and reporting requirements.
- Experience in working across a diverse range of Aboriginal and non- Aboriginal community groups and organisations.
- Proven and demonstrated abilities to work within a small team and individually
- High level Information Technology, oral and written communication skills.
- Demonstrated negotiation, liaison, and interpersonal skills.
- Full COVID vaccinations
- Full NSW Drivers License and ability to travel within NSW and interstate as required
- Be able to travel frequently throughout the state (Overnight)
- A valid and current Working with Children Check and willingness to attain a National Probity Police Check

Please forward your expression of interest which addresses all the position criteria along with your resume to:

NSW AECG

37 Cavendish Street, STANMORE NSW 2048

camps@aecg.nsw.edu.au

Applications Due Strictly by COB Monday 5th December 2022