

Expression of Interest

NSW Aboriginal Education Consultative Group Inc.

Is this the Job for you?

The NSW Aboriginal Education Consultative Group Inc. (NSW AECG) is looking for a highly motivated well organised person to join our team. If you believe this, is you, then we'd love to hear from you.

Position: Aboriginal Culture Educator

Location: Stanmore, (Preferred) Sydney NSW 2048– *or by negotiation*

Salary: Remuneration package valued *up* to \$100,000.00 per annum based on demonstrated and proven experience. Includes employer's contribution to superannuation.

Employment: A two-year contract will be offered to the successful candidate, with the possibility of an extension.

Please forward your expression of interest which addresses all the position criteria along with your resume to:

Trish Daniel
Executive Assistant (R)
NSW AECG Inc.
37 Cavendish Street, Stanmore NSW 2048
E: trish.daniel@aecg.nsw.edu.au

By: COB – Friday, 2nd September 2022

PURPOSE OF THE POSITION:

Responsible to the NSW AECG's President to design and deliver specialised cultural education and professional development programs and provide strategic support to the NSW AECG's Aboriginal Language and Culture Nests and provide cultural advisory services in support of the NSW AECG's Cultural advocacy platforms and the Connecting to Country Program.

The NSW Aboriginal Education Consultative Group Inc. is a non-profit Aboriginal organisation that provides advice on all matters relevant to education and training with the mandate that this advice represents the Aboriginal community viewpoint.

The NSW Aboriginal Education Consultative Group Inc. promotes respect, empowerment and self-determination and believes the process of collaborative consultation is integral to equal partnership and is fundamental to the achievement of equality.



New South Wales
Aboriginal Education
Consultative Group Inc.

The NSW Aboriginal Education Consultative Group Inc. advocates cultural affirmation, integrity and the pursuit of equality to ensure that the unique and diverse identity of Aboriginal students is recognised and valued.

ORGANISATIONAL CONTEXT OF THE POSITION:

The primary role of the Aboriginal Culture Educator is to deliver and co-ordinate the implementation of professional and culturally responsive professional learning, education, and training.

The NSW AECG is contracted to deliver specially designed Cultural education programs that is contextualised to several government and non-government agencies, stake holders and service providers.

This role is critical to the functioning of the organisation as the position provides a very specialised program designed specifically to the needs of the organisation requesting professional learning and Cultural education training and development.

The successful implementation of this program will be the ability to engage across a variety of different agencies and have a deep understanding and working knowledge of Aboriginal Peoples, Cultures, Histories and lived and shared experiences.

The Aboriginal Culture educator will be responsible for the delivery, oversight and evaluation of the programs and meet all the reporting requirements.

The position reports directly to the President of the NSW AECG Inc.

POSITION CRITERIA: (ESSENTIAL)

- **Aboriginality:** this is an identified position under Section 14 (d) of the Anti-Discrimination Act 1977.
- Have sound knowledge of the NSW AECG, it's governance structures and core objectives.
- Sound knowledge of issues affecting Aboriginal education and training within Aboriginal communities.
- Demonstrated understanding of the NSW AECG Cultural Education programs
- Demonstrated time management and organisational skills with experience meeting tight deadlines and reporting requirements
- Experience in working across a diverse range of Aboriginal and non- Aboriginal community groups and organisations.
- High level Information Technology, oral and written communication skills.
- Demonstrated negotiation, liaison, and interpersonal skills.
- Demonstrated and proven facilitation skills
- Ability to monitor budgets.
- Full COVID vaccinations
- NSW Driver's License and ability to travel within NSW and interstate as required
- A current NSW Working with Children Check clearance for paid employment & National Criminal History Check or willingness to obtain.

KEY RESPONSIBILITIES/ ACCOUNTABILITIES:

- Design and deliver NSW AECG Inc. professional cultural education programs to government and non-government agencies, stake holders and service providers.
- Support the NSW AECG Inc. Aboriginal Language and Culture Nests.
- Provide cultural teaching, advice, and support services when requested to a wide cross section of service providers and community organisations.
- Support the NSW AECG's Inc. cultural advocacy initiatives as required.
- Provide strategic support to the Connecting to Country Program

FUNCTIONS:

- Provide strategic advice to the President on key issues impacting on the delivery of the Cultural education and professional development programs.
- Provide strong cultural leadership support to Local and Regional AECGs and key stakeholders.
- Provide support, supervision and direction to staff aligned on all issues and concerns regarding the delivery of cultural education programs.
- Oversee and deliver the monitoring, evaluation and reporting deadlines required of the program and position.
- Provide support to the President and to the Secretariat when requested.